



# Burks Elementary

2023-2024

## Parent and Family Engagement Policy for Shared Student Success

### School Plan for Shared Student Achievement

#### What is it?

This is a plan that describes how Burks Elementary School will provide opportunities to improve family engagement to support student learning. Burks Elementary values the contributions and involvement of families to establish an equal partnership for the common goal of improving student achievement. This plan describes the different ways that Burks Elementary will support family engagement and how families can help plan and participate in activities and events to promote student learning at school and at home.

#### How is it revised?

Burks Elementary School invites parents, teachers, and community members to family engagement meetings throughout the year to review and revise the parent and family engagement policy, our school-parent compact, and the family engagement budget. Additionally, family input and comments regarding this plan are welcome during the school year through the family-friendly survey, which is distributed online and through paper copies. The plan is posted on our school website for families to review during the year. Suggestions will be used to revise the plan for the next school year.

#### What is it for?

All students participating in the Title I, Part A program, and their families are encouraged and invited to fully participate in the opportunities described in this plan. Burks Elementary will provide opportunities for the participation of parents and family members with limited English skills, disabilities, and of migratory children.

#### Where is it available?

At the beginning of the year, the plan is included in the student handbook and given to all students. The plan is also posted on the school website and posted on the Burks Elementary PTO Facebook page. Families can also request a copy in the office.

#### What is Title I?

Burks Elementary is identified as a Title I School as part of the Every Student Succeeds Act (ESSA). Title I is designed to support State and local school reform efforts tied to the challenging State academic standards to improve teaching and learning for students. Title I programs must be based on effective means of improving student achievement and include strategies to support family engagement. All Title I schools must jointly develop with parents and family members a written parent and family engagement policy.

WHEN STUDENTS, SCHOOLS, FAMILIES, AND  
COMMUNITIES COME TOGETHER-WE CAN  
ACHIEVE OUR GOALS!

**Burks Elementary School**  
**Mrs. Heather Tinch, Principal**  
**300 Crossville Street**  
**Monterey, TN 38574**  
**(931) 839-7641**

<http://www.burkspanthers.com/>



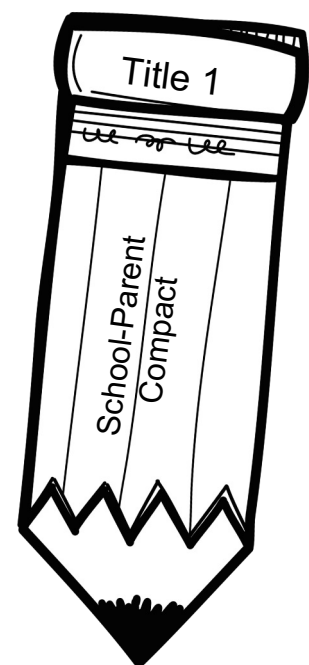
## Parent and Family Engagement

Burks Elementary believes that family engagement is the participation of parents and family members in regular two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- That parents play an integral role in assisting their child's learning.
- That parents are encouraged to be actively involved in their child's education at school
- That parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child.

## School-Parent Compacts

As part of this plan, Burks Elementary and our families will develop a school-parent compact. A compact is a written agreement that families, teachers, and students jointly develop to explain how everyone will work together to ensure all students understand grade-level standards. The compacts will be reviewed and updated annually based on feedback from families, students, and teachers during various events and the annual Family-Friendly Survey. The school-parent compacts are shared with parents during parent-teacher conferences, posted on our school website ([www.burkspanthers.com](http://www.burkspanthers.com)), and extra copies are always available in the front office. If you would like to provide feedback on the compact any time during the year, please contact Haley Combs ([haley.combs@pcsstn.com](mailto:haley.combs@pcsstn.com)) or Brianna Pierce ([brianna.pierce@pcsstn.com](mailto:brianna.pierce@pcsstn.com))





## Family Resources

Let your child's teacher or Mrs. Haley Combs/Mrs. Brianna Pierce know if you need any resources to help your child with succeeding in school. Computers are also available to explore the PowerSchool Parental Portal and educational resources.

Burks Elementary is committed to helping all parents and family members attend our Family Engagement Events. Please call or email us if you need childcare or transportation in order to attend any of our events.

Haley Combs & Brianna  
Pierce,  
Family Engagement Liaison  
(931) 209- 2568  
(931) 644-2510

Burks Elementary will take the following measures to empower and support parents and family members, recognizing they are an intricate part of our school and together we will collaborate in order to strengthen the school and reach our goals.

We will:

- ❖ Ensure that all information related to school and family programs, meetings, and other activities are published in both English and Spanish, posted on the school website, sent out through email, included in teachers' newsletters, and an all call phone message will be sent.
- ❖ Partner with early childhood programs, middle and high schools, college and career ready resources or organizations, parent resource centers, or other programs to help prepare parents and their children for successful school transitioning.
- ❖ Share information in English and Spanish in our handbook for families to understand the school's academic standards and assessments as well as ways families can monitor their child's progress and work with educators.
- ❖ Communicate with all families and the community on a regular basis regarding school-wide events and activities, through phone messages, the school website, social media, flyers, teacher communication, and through our all call phone system.
- ❖ Provide necessary materials and handouts for parents at conferences, meetings, and Family Engagement events to help parents work with their child to improve their child's achievement.
- ❖ Collect feedback from parents and family members through event surveys and through the Family-Friendly survey.

# School Community Team

Burks Elementary School invites all families to join the Family Engagement Committee to share ideas and ways to involve others to build partnerships with school, families, and the community. The team will meet three times during the school year, but parents and family members can also submit ideas or suggestions at any school activities or meetings, as well as through our family friendly survey and website. If you would like to learn more about the Family Engagement Committee, please contact Dwayne Roberts at [droberts@pcsstn.com](mailto:droberts@pcsstn.com). We also welcome feedback through the survey below. It can be turned in to your child's teacher or the school office.

## Family Engagement Committee

- Yes, I am interested and wish to join the Family Engagement Committee
- Please contact me so I can learn more about joining the Family Engagement Committee
- Please send me notifications about future meetings and updates.

**Name:**

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**Child's Name and Grade Level:**

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**Address:**

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**Phone Number:**

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**Email Address:**

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## Share Your Thoughts

We want to hear from you! If you have any suggestions or if there is any part of this policy that you feel is not satisfactory with the students' and school's goals for academic achievement, please provide us with your comments in the space provided and leave this form in the front office:

Name (optional): \_\_\_\_\_ Phone Number (optional): \_\_\_\_\_

**Comments:**

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